



Department of Public Works  
 320 East Mosby Road  
 Harrisonburg, VA 22801  
 540-434-5928

## Public Access Permit Fee Schedule

### Permit Fee

1. Application Fee – a nonrefundable application fee of **one hundred dollars (\$100.00)** shall be charged to offset the cost of reviewing and processing the permit application.
2. Additive costs shall be applied as indicated below and shall be charged to offset the cost of inspecting the project work. The Public Works Department’s designee will determine the total permit fee using the following schedule:

Activity	Fee
Residential Entrances	None
Commercial Entrances	\$150 for first entrance \$50 for each additional entrance
Underground Utility – Parallel*	\$10 per 100 linear feet
Overhead or Underground Crossing (incl’s Span Guys)	\$10 per crossing
Above-Ground Structure (direct bury poles)	\$10 per structure
Above-Ground Structure (Small Cell Wireless Facilities, concrete foundations)	\$400 per structure
Excavation Charge (incl’s Test Bores and Emergency Openings)	\$10 per opening
Turn Lane Construction*	\$10 per 100 linear feet
Curb and Gutter*	\$10 per 100 linear feet
Sidewalk*	\$10 per 100 linear feet
Landscaping*	\$10 per 100 linear feet
Tree Trimming*	\$10 per 100 linear feet
Storm Sewer System*	\$10 per 100 linear feet
Dumpster/Moving Pod (Temporary)	\$50 per dumpster/pod
On-Street Parking Closure	\$10 per parking space – First Day \$1 per parking space – each additional day
Street and Sidewalk Closure	\$10 per day
Co-Located Small Cell Wireless Facilities	\$100 per installation for the first 5, and \$50 per installation for all remaining installations on the same permit

\*Rounded to the nearest 100 linear feet

3. Time extensions for active permits shall incur a monetary charge equal to one-half the application fee charged to the initial permit. Expired permits may be reinstated; however, fees for reinstatement of expired permits shall equal the application fee.



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4. If a permit is cancelled prior to the beginning of work, the application fee and one-half of the additive fee will be retained as compensation for costs incurred by the City during plan review.
5. DPW reserves the right to modify and/or waive fees associated with all PAP's.

### Surety

1. Public Works reserves the right to require surety on a permit by permit basis. The permittee shall provide surety to guarantee the satisfactory performance of the activity authorized under the auspices of the land use permit issued for the initial installation. The surety shall be based on the estimated cost of work to be performed within the right-of-way and the amount shall be approved by the Public Works designee. The surety may be in the form of a check, cash, irrevocable letter of credit, insurance bond, or any other City-approved method. This surety will be refunded or released upon satisfactory completion of the initial installation and inspection by Public Works.

A surety will not be required for Residential Entrance permit requests, for applications submitted by City Franchise holding utilities or those with City approved Engineered Comprehensive Site Plans.